



CUSTOMERS ARE NOT TO ACCESS THE BED OF THE VEHICLE. EMPLOYEES DO NOT ACCESS THE BED OF THE VEHICLE UNLESS ABSOLUTELY NECESSARY AND ONLY WHEN USING AGREED METHOD OF WORKING AT HEIGHT EQUIPMENT.



Personal Protective Equipment (PPE) Required

Head Protection	Hi Vis Wear	Safety Footwear	Hand Protection

Main Hazards

Weather	Manual Handling	Slip, Trip, Falls	Falling Items from Above	Cranes

Method

<p>1. Before removing the ratchet straps, the driver will use SSoW 20 to explain to the customer how the unloading process works, even if the customer is already aware of this document, it is a useful reminder.</p>	<p>2. The supplier does not physically offload. They do advise on unload order, the safe system of unload and will release the load on customer instruction. The contractor is responsible for the provision of a crane, the qualified operator and the slinger/banksman. After parking on site, the driver inspects the load ensuring it is still secure, with all company branded banding and/or 8mm blue rope in place. Once inspected the driver must sign in at the site manager's office. If the unload is deemed unsafe, the driver will contact his manager for instruction. This may result in the load being returned to the manufacturer.</p>
<p>3. Trusses will arrive pre-slung with appropriate 7:1 lifting slings. These slings will be reachable from ground level and should be deemed as single use.</p> 	<p>4. The manufacturer will supply truss packs secured to the trailer with 8mm blue rope. You should familiarise yourself with which rope attaches which pack to the centre bars.</p> 



Method

5. On instruction from the site responsible person the driver will release the transport straps.



6. Once the order of unloading is agreed between the slinger and driver, the slinger will attach the purple lifting slings to the crane hooks.



7. The crane will then take up the slack of the lift.



8. The driver will cut the individual 8mm blue rope attaching the pack to the centre bars. This must be carried out from a safe position using a telescopic cutting staff.



9. The crane will then lift the truss pack from the bed of the trailer. **NEVER** stand in the danger area where the trusses could potentially fall. Do not allow any others to enter the danger area.

